

SCOTTISH FIRE AND RESCUE SERVICE
The Board of Scottish Fire and Rescue Service



Report No: B/FCS/05-20

Agenda Item: 17

Report to:	THE BOARD OF SCOTTISH FIRE AND RESCUE SERVICE														
Meeting Date:	26 MARCH 2020														
Report Title:	CAPITAL MONITORING REPORT 2019/20 – FEBRUARY 2020														
Report Classification:	For Noting	Board/Committee Meetings ONLY For Reports to be held in Private Specify rationale below referring to <u>Board Standing Order 9</u>													
		<u>A</u>	<u>B</u>	<u>C</u>	<u>D</u>	<u>E</u>	<u>F</u>	<u>G</u>							
1	Purpose														
1.1	To advise the Board of actual and committed expenditure against the 2019/20 capital budget for the period ending 29 February 2020.														
2	Background														
2.1	The Budget (Scotland) Bill, passed by the Scottish Parliament on 21 February 2019 set Capital DEL funding for the Scottish Fire and Rescue Service (SFRS) at £32.5m for 2019/20.														
2.2	In addition to Capital DEL budget, a capital receipt for the sale of a surplus property at Mounthooly was expected during the year for £0.560m.														
2.3	A further £0.1m of capital receipts was expected from the sale of non-operational vehicles throughout the year.														
3	Budget Summary														
3.1	Funding														
3.1.1	As previously reported, the sale of Mounthooly is due to take place in financial year 2020/21. As such, capital receipts have been reduced by £0.560m in 2019/20, and the expenditure programme reduced accordingly. £0.063m is now expected from the sale of non-operational vehicles by the end of the financial year, therefore reducing capital receipts and expenditure in the year by a further £0.037m.														
3.1.2	The total revised capital budget is £32.563m.														
	<table border="1"> <thead> <tr> <th>Funding Source</th> <th>Budget £000</th> </tr> </thead> <tbody> <tr> <td>Capital DEL</td> <td>32,500</td> </tr> <tr> <td>Capital Receipts</td> <td>63</td> </tr> <tr> <td>TOTAL FUNDING</td> <td>32,563</td> </tr> </tbody> </table>		Funding Source	Budget £000	Capital DEL	32,500	Capital Receipts	63	TOTAL FUNDING	32,563					
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TOTAL FUNDING	32,563														

3.2	Expenditure							
	Category	Approved Budget	Expenditure					
			Ordered	Received not yet Invoiced	Paid	Total		
						£000	%	
	Property – Major Works	5,348	2,788	84	2,257	5,129	95.9	
	Property – Minor Works	7,602	2,658	278	4,666	7,602	100.0	
	Vehicles	8,700	2,264	261	6,175	8,700	100.0	
	ICT	5,038	1,683	227	2,761	4,671	92.7	
	Operational Equipment	5,875	1,110	24	4,678	5,812	98.9	
	TOTAL EXPENDITURE	32,563	10,503	874	20,537	31,914	98.0	
3.3	Progress During the Month							
3.3.1	Expenditure							
3.3.2	Refurbishment works at McDonald Road Fire Station are continuing. Work on the new roof is now well underway, with the timber joists 100% complete. Timber decking follows and is approximately 95% complete, with expected completion due in the first week of March. Work has also commenced to remove asbestos from the first floor screed and is expected to take seven weeks.							
3.3.3	The Museum of Fire at McDonald Road is progressing, with the concept design being approved in September, but progress is also impacted by the Fire Station Refurbishment extension of time and is dependent on progress of the main works.							
3.3.4	Enabling works at the Portlethen Training Facility were completed this month. The Project Delivery Agreement was signed for the main works which are now progressing on site.							
3.3.5	Twenty-Two panel vans were delivered in the month, along with 5 response cars. Orders were placed for another 6 panel vans and 2 minibuses.							
3.3.6	The PPE rollout program is progressing well. 100% of the first issue to Wholetime firefighters was completed in 2018-19. 100% of the first issue to Retained firefighters was complete in September. The second issue to Wholetime firefighters is now 85% complete and the second issue to Retained firefighters is 80% complete.							
3.3.7	Operational equipment was delivered in the month, including Power Rescue Equipment, Automatic Electronic Defibrillators for stage 3 OHCA, Ladders and Gym Equipment.							
3.3.8	The CCMS project team continue to work on data cleansing, configuration and setup of all components of the new CCMS. An additional two professional System Testers have been appointed to assist the Test Manager and Project Team in writing Test Scripts for the CCMS in readiness for User Acceptance Testing.							

3.4	Progress Anticipated Next Month
3.4.1	Expenditure
3.4.2	Minor works developments are progressing. Work at Hamilton is ongoing and is expected to complete by 31 March. Dundee Asset Resource Centre is in progress and works at Inverness Asset Resource Centre await permissions and tender return, prior to commencement.
3.4.3	Deliveries are due in March for four 4x4's, twenty vans and two minibuses.
3.4.4	All outstanding items of operational equipment ordered, are due to be delivered next month. This includes Light Portable Pump's, Disposable PPE and Electronic CPR training mannequins.
3.4.5	The high level CCMS overview sessions for all Operational Control Staff will continue throughout March and further meetings are also scheduled with third party providers with regards to solution development.
3.5	Receipts
3.5.1	£0.063m has been received to date in relation to the sale of non-operational vehicles.
3.5.2	Maddiston and Thornton are due to be marketed in early 2020, with a view to a disposal in financial year 2021/22. Total expected receipts are in the region of £1m.
3.6	Forecast
3.6.1	Appendix A provides the current re-aligned forecast spend profile for the full financial year.
3.6.2	Total forecast expenditure is expected to be in line with the revised budgeted figure of £32.563m.
4	Recommendation
4.1	The Board is asked to approve the following recommendations: (a) That the level of actual and committed expenditure for the period ended 29 February 2020 be noted.
5	Key Strategic Implications
5.1	Financial
5.1.1	Financial implications are detailed within the report.
5.2	Environmental & Sustainability
5.2.1	Environmental and sustainability plans are incorporated within each property project.
5.2.2	Current fleet investment is making a material contribution to reducing carbon emissions through the introduction of Euro 6 engines.
5.3	Workforce
5.3.1	SFRS employees will benefit from this investment in our asset base.
5.4	Health & Safety
5.4.1	The introduction of new appliances, equipment and property, as well as ICT upgrades, will further enhance the health, safety and welfare of employees and the public.

5.5	Training	
5.5.1	The capital programme includes significant investment in training facilities.	
5.5.2	Where training is required in relation to new assets, this is co-ordinated through project boards, overseen by the Asset Management Liaison Board.	
5.6	Timing	
5.6.1	This report covers the period up to 29 February 2020.	
5.7	Performance	
5.7.1	Total forecast expenditure is expected to be in line with the budgeted figure of £32.563m.	
5.8	Communications & Engagement	
5.8.1	Key stakeholders are engaged during project development and implementation.	
5.9	Legal	
5.9.1	External legal support is in place to facilitate the sale of assets.	
5.10	Information Governance	
5.10.1	Any applicable information governance implications are addressed during project implementation.	
5.11	Risk	
5.11.1	Capital budget risks are being managed through the Capital Monitoring Group and are considered to be within tolerable limits at this stage.	
5.12	Equalities	
5.12.1	Equality Impact Assessments are undertaken during project development and implementation, as required.	
6	Core Brief	
6.1	The Director of Finance and Contractual Services advised the Board of actual and committed expenditure against the revised 2019/20 capital budget for the period ending 29 February 2020. It is currently anticipated that the revised budget of £32.563m will spend by 31 March 2020.	
7	Appendices/Further Reading	
7.1	Appendix A – Revised Forecast spend profile – Capital Programme 2019/20	
Prepared by:	Tracey-Anne Morrow, Deputy Accounting Manager	
Sponsored by:	John Thomson, Head of Finance and Procurement	
Presented by:	Sarah O'Donnell, Director of Finance and Contractual Services	
Links to Strategy and Corporate Values		
Our Money & Our Performance – SFRS Strategic Plan 2019-22		
Governance Route for Report	Meeting Date	Report Classification/ Comments
<i>Strategic Leadership Team</i>	<i>23 March 2020</i>	<i>For noting</i>
<i>SFRS Board</i>	<i>26 March 2020</i>	<i>For noting</i>

Scottish Fire & Rescue Service

Forecast Spend Profile – Revised Capital Programme 2019/20

£000

Category	Budget	Actual				Forecast			
		Apr-Jun	Jul-Sep	Oct-Dec	Jan-Feb	Mar	Total	Variance to budget	Variance (%)
Property – Major Works	5,348	84	514	1,148	594	3,008	5,348	0	0
Property – Minor Works	7,602	121	930	1,790	2,103	2,658	7,602	0	0
Vehicles	8,700	93	2,089	2,832	1,422	2,264	8,700	0	0
ICT	5,038	261	528	1,009	1,190	2,050	5,038	0	0
Operational Equipment	5,875	1,075	1,456	1,212	960	1,172	5,875	0	0
TOTAL EXPENDITURE	32,563	1,634	5,517	7,991	6,269	11,152	32,563	0	0
CUMULATIVE TOTAL	32,563	1,634	7,151	15,142	21,411	32,563	0	0	0