

INTEGRATED GOVERNANCE COMMITTEE MEETING – ROLLING ACTION LOG



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Background and Purpose

A rolling action log is maintained of all actions arising or pending from each of the previous meetings of the Committee. No actions will be removed from the log or their completion dates extended until approval has been sought from the Committee.

The status of Actions are categorised as follows:

- Task completed – to be removed from listing
- No identified risk, on target for completion date
- Target completion date extended to allow flexibility
- Target completion date unattainable, further explanation provided.

Actions/recommendations

Currently the rolling action log contains 8 Actions. A total of 5 of these actions have been completed.

The Committee is therefore asked to approve the removal of the 5 actions noted as completed (Blue status), note the 3 actions categorised as Green status and note no actions categorised as Yellow status on the action log.

NOT PROTECTIVELY MARKED

Integrated Governance Group Meeting: 17 January 2019						
Agenda Item	Actions Arising	Lead	Due Date	Status	Completion Date	Position Statement
Item 14.1.2	AOCB High Level Transformation Plan - MMcA was tasked with how the Board would be appraised of the proposed arrangements (MTFA) and bring recommendations to come back the Committee for consideration.	MMcA	March 2019		June 2019	Update (27/03/19) – Governance will fall to Transformation and Major Projects Committee. Completed (13/06/19) - The Deputy Chief Officer will update the Board as part of regular transformation updates.
Item 14.1.3	AOCB High Level Transformation Plan - Clarification to be sought on whether Board Members Security Clearance would be required and to be brought back to the next meeting.	BST	March 2019			Update (27/03/19) – Contact made with R&R lead. A new policy is being submitted to SLT with a proposal to create a Strategic Security Board (SLT) which will look at this and decide the most appropriate course of action moving forward. Update (13/06/19) – ACO Dickie is now fully aware of this and will take it to the Strategic Security Board. BST will request a further update in order to inform the IGC of the outcome at its next meeting.

Integrated Governance Group Meeting: 27 March 2019						
Agenda Item	Actions Arising	Lead	Due Date	Status	Completion Date	Position Statement
Item 7.4	RISK REGISTER - There are now 5 Transformation Projects within the programme and the risks should be matched against each of those. MB will review this part of the register and will feed back to Transformation and Major Projects Committee.	MB	June 2019			Update (13/06/19) – Verbal update to be provided at the meeting.
Item 7.6	RISK REGISTER - This item to be removed from the agenda given the main issues around Risk Registers have been addressed.	BST	June 2018		June 2019	Completed (13/06/19) – As agreed, Risk Registers has now been removed from the standing agenda items.

NOT PROTECTIVELY MARKED

<p>Item 12.2</p>	<p>COMPLIANCE AND GOOD CORPORATE GOVERNANCE AND PRACTICES - Some discussion took place around principle 6 and measuring the success of engagement. There has been good feedback received from Stakeholders in relation to engagement. AC will include more narrative on the response from Stakeholders.</p>	<p>BST</p>	<p>June 2019</p>		<p>June 2019</p>	<p>Completed (13/06/19) - In contact with Comms & Engagement for more narrative as discussed this will be included moving forward.</p>
<p>Item 12.3</p>	<p>COMPLIANCE AND GOOD CORPORATE GOVERNANCE AND PRACTICES - MD referred to principle 5 on the report and noted it appeared that most of the evidence seems to refer to the capacity and capability of the Board rather than SLT. MD asked what other processes are in place and can this be captured. MB advised there is a formal academic route providing qualifications and development, there is operational continued learning and development as well as mentoring. MB will be able to provide an update on this in 3 months' time.</p>	<p>MB</p>	<p>June 2019</p>			<p>Update (13/06/19) – Verbal update to be provided at the meeting.</p>
<p>13.3</p>	<p>REVIEW OF COMMITTEES TERMS OF REFERENCE - KD noted The Others in Attendance section may need condensed and KD, MB and Richard Whetton will assess this off table.</p>	<p>KD, MB, RW</p>	<p>June 2019</p>		<p>June 2019</p>	<p>Completed (13/06/19) - This has been discussed and condensed with all ToR's with the option for the Committees to invite other representation as appropriate and by invite.</p>
<p>15.2</p>	<p>BOARD FORWARD PLAN – Inspection Audits should be added to the agenda as a standing item.</p>	<p>BST</p>	<p>June 2019</p>		<p>June 2019</p>	<p>Completed (13/06/19) – Included within the standing agenda items.</p>