



SCOTTISH
FIRE AND RESCUE SERVICE

Working together for a safer Scotland

PUBLIC MEETING - AUDIT AND RISK ASSURANCE COMMITTEE

WEDNESDAY 12 OCTOBER 2016 @ 1330 HRS

**SCOTTISH FIRE AND RESCUE SERVICE,
BRAIDWOOD SUITE, SFRS HEADQUARTERS
WESTBURN DRIVE, CAMBUSLANG, G72 7NA**

AGENDA

- 1 CHAIR'S WELCOME**
- 2 APOLOGIES FOR ABSENCE**
- 3 DECLARATION OF INTERESTS**
Members should declare any financial and non-financial interest they have in the items of business for consideration, identifying the relevant agenda item, and the nature of their interest.
- 4 MINUTES OF LAST PUBLIC MEETING: 22 JUNE 2016** *(attached)*
- 5 ACTION LOG** *(attached)*
- 6 INTERNAL AUDIT** *G Gibb*
 - a) SFRS Internal Audit Progress Report 2016/17 *(attached)*
- 7 HM FIRE SERVICE INSPECTORATE ROUTINE REPORT** *M Emberson*
(attached)
- 8 PERFORMANCE IMPROVEMENT FORUM (PIF) UPDATE** *M McAteer*
(attached)
 1. Overview Report Action Plan 6 monthly update
 2. Risk-based Decision Making 6 monthly update
 3. Automatic Fire Alarm Signals new action plan

9 INTERNAL CONTROLS UPDATE

S O'Donnell

- a) Corporate Risk Register (*attached*)
- b) Anti-fraud (*verbal*)
- c) Legal and Regulatory Issues (*verbal*)

10 FORWARD PLANNING (*verbal*)

N Pirie

- a) Committee Forward Plan Review
- b) Items for Consideration at Future Board Meetings

11 DATE OF NEXT MEETING

Wednesday 11 January 2017 at 1330 hrs
Braidwood Suite, SFRS Headquarters, Westburn Drive, Cambuslang, G72 7NA

PRIVATE SESSION

12 DRAFT ANNUAL REPORT AND ACCOUNTS 2015/16

(*attached*)

S O'Donnell

**13 ANNUAL REPORT TO MEMBERS AND AUDITOR GENERAL
FOR SCOTLAND 2015/16** (*to follow*)

Grant Thornton LLP